

NATIONAL HERITAGE INSTITUTE

REGIONAL HERITAGE SITE MANAGEMENT AT SYCHROV

RULES FOR VISITORS TO THE COURTYARD AND GARDEN OF THE KUKS HOSPITAL

(THE "COURTYARD, GARDEN")

Article 1 - ACCESS TO THE COURTYARD AND THE GARDEN

The courtyard and the garden are part of a national cultural heritage site, protected under Act No. 20/87 Coll. on State Heritage Protection, as amended.

Article 2 - OPENING HOURS

1. The courtyard is freely accessible to the public. The garden is open on the following days during the following hours: Monday - Sunday **6:00 a.m. to 10:00 p.m. (April-October), 6:00 a.m. to 8:00 p.m. (November-March).**
2. Access to the courtyard or garden may be modified by the management of the heritage site if necessitated by the operational or security situation. For operational reasons (filming, commercial rental, etc.), the courtyard or garden may be entirely closed to the public.

Article 3 - ADMISSION FEE

1. The admission to the courtyard is free for visitors. The admission to the garden is free for visitors.
2. Persons under the age of 15 are not allowed in the courtyard or garden without being accompanied by an adult.

Article 4 - ORGANISATION OF VISITS

1. The tour and visit to the courtyard and garden are unguided.

Article 5 - SAFETY AND PROTECTION

1. In the courtyard and in the garden, it is prohibited to:
 - a. Consume alcohol or any other narcotic or addictive substances. No persons reasonably suspected of being drunk or under the influence of drugs or other narcotic or addictive substances are allowed.
 - b. Smoke (including e-cigarettes, except in designated areas), light or use open fires.
 - c. Throw cigarette butts on the ground, light or use open fires.
 - d. Use any kinds of fireworks.
 - e. Carry weapons.
 - f. In the garden it is prohibited to move off the marked paths, to tread new paths/trails, to pick or break flowers, to tear off blossoms/leaves of trees and bushes, to break branches, to climb trees and bushes, to climb over and under fences, walls and railings, to hunt animals and birds or in any way to harm and damage or take away fauna and flora in the garden.
 - g. Damage, destroy or remove in any way the equipment of the courtyard and garden, write or paint on walls, statues, tiles and panelling, and other natural and structural elements.
 - h. Bathe in the fountains, ornamental ponds or the chateau pond.
 - i. Use the grass areas for having picnics; except for the designated areas.
 - j. Feed the animals bred by the National Heritage Institute. Climb down or otherwise disturb their dwellings.
 - k. Drive and park motor vehicles and lean any means of transport (e.g. bicycles, scooters) against the wall or place them in any places other than those designated for this purpose.
 - l. Post or hand out posters, leaflets, etc. without the knowledge of the heritage site management.
 - m. Throw rubbish outside the garbage cans; litter in any way.
 - n. Camp, play ball games, sledge, ski or skate.
 - o. Fly drones; any exceptions may be granted by the hospital manager: Libor Švec, 724 663 535, svec.libor@npu.cz.
 - p. Pursue geocaching, place "caches", any exceptions may be granted upon agreement with the hospital manager: Libor Švec, 724 663 535, svec.libor@npu.cz.
 - q. Disturb the peace, order, safety and good manners, play loud music or other sound recordings, shout and be loud, thereby disturbing other visitors.
 - r. Touch or tamper with the information system.
2. To protect the courtyard and the garden and visitors, selected outdoor areas are monitored by a camera system with video recording. Information on the protection of personal data is available on the website at www.npu.cz in the personal data protection section.
3. When touring and staying in the courtyard and garden, visitors must pay close attention to uneven road surfaces, low passageways, or other hazards occasioned by the historical nature of the courtyard and garden. Visitors must take the utmost care for their safety, the safety of the children they are accompanying and any other persons entrusted to them.

Article 6 - ACCESS TO THE COURTYARD AND GARDEN WITH BICYCLES and other means of transport

1. Visitors riding bicycles, scooters, roller skates, skateboards, etc. are not allowed in the courtyard or garden unless there is a bicycle route directly marked in the courtyard or garden.
2. For parking bicycles and scooters, visitors must use only the racks.

Article 7 - ACCESS TO THE COURTYARD AND GARDEN WITH ANIMALS

1. Animals are allowed in the courtyard under the following conditions:
 - a. The animal must be on a leash.
 - b. The owner of the animal, or the person leading the animal, is responsible for the animal's behaviour, including any damage that might be caused by the animal to property under the management of the National Heritage Institute.
 - c. The person responsible for the animal must ensure that the animal's excrement is cleaned up.
 - d. The admission of the animal is free of charge.
2. Animals are not allowed in the garden; except for guide dogs of blind persons or dogs specially trained to accompany a person with severe disabilities (the "assistance dogs"). The management of the heritage site may request a proof that the dog is an assistance dog. A person with an adverse medical condition must produce a license for an assistance dog with special training upon request.

Article 8 - PLAY ELEMENTS IN THE COURTYARD AND GARDEN

1. There are no play elements in the courtyard, garden and the whole area of the Kuks Hospital.

Article 9 - TAKINGS PHOTOS AND MAKING VIDEOS

1. In the courtyard and garden, visitors are allowed to take photos and make videos for their own use while respecting and protecting the privacy of other visitors.
2. Taking photos and making videos by the visitors for public presentation and for commercial purposes must be agreed in advance in writing with the heritage site manager, specifying the date of taking the photos or making the videos and other details. Please send any requests for taking pictures/filming to: svec.libor@npu.cz.
3. When there is a cultural or other event open to the public held in the courtyard or garden, the visitor acknowledges and understand that photographic/video documentation may be taken during the event. This documentation will be used exclusively to meet the legitimate interests of the National Heritage Institute (also referred to as "NHI") for the purposes of promoting the event, informing about the event, etc. on the website, social networks, printed materials, etc. The photographic/video documentation will be taken mainly to capture the course of the event as a whole, not specific individuals. If visitors have any objections to this, they can contact the event organiser. The National Heritage Institute always protects any personal data obtained against misuse and processes them in accordance with currently applicable laws. Information on the protection of personal data, including advice on the rights of visitors, is available on the NHI website at www.npu.cz in the personal data protection section.

Article 10 - SPECIFIC PROVISIONS

1. It is strictly prohibited to enter the area near the beehives.

Article 11 - FINAL PROVISIONS

1. Visitors can submit their wishes, compliments or comments in writing directly at the heritage site in the book of wishes and complaints, which will be presented to them upon request by the head of the heritage site management, or at svec.libor@npu.cz. In addition, visitors may contact verbally, in writing or by telephone: National Heritage Institute, Regional Heritage Site Management at Sychrov, Zámek č. p. 3, Sychrov, 463 44, to the hands of Mgr. Lucie Bidlasová, or by e-mail bidlasova.lucie@npu.cz
2. The visitor is liable to the National Heritage Institute or the manager of the heritage site for violation of the Rules for Visitors and for damage to property, in accordance with the applicable laws. The liability of the management of the heritage site for any damage caused to visitors during their stay on the grounds is governed by the generally applicable laws. The National Heritage Institute is not liable to visitors for damages resulting from failure to comply with these Rules for Visitors.
3. Exceptions to the Rules for Visitors may be granted in justified cases by the manager of the heritage site.
4. These Rules for Visitors enter into effect on 1 January 2023 and the existing Rules for Visitors are being repealed at the same time.